

TOWN OF HARVARD

TOWN HALL BUILDING COMMITTEE

Meeting Minutes – Meeting # 6 – 21 August 2012, 6:00PM- 7:15PM, Old Library

Attendees:

Members: Peter Jackson, Doug Coots, Tim Bragan, Chris Cutler, Eric Broadbent

1. Approve Minutes

The August 7 meeting minutes were unanimously approved on a Coots/Bragan motion

2. Approve Invoices

LLB Invoice: Eric would like the model in hand before issuing payment.

This was phase appropriate modeling; approval of the general direction. Include verification of optimization within the existing fee paid as part of Schematic Design in the LLB contract for Detailed Design. System changes need to be validated by the model.

The bill will be paid in full contingent to the Energy Commission's approval.

The DTI invoice cannot be paid until the new contract is signed.

3. LLB Contract

Pete will ask Mark Lanza to contact LLB directly to discuss specific issues.

4. Ayer Road Setback

There is general consensus that pursuing a variance is the best plan of action; Tim B. has the appropriate paperwork ready for a variance and suggests that a small group work with ZBA in advance of filing.

The Town Hall is considered "pre-existing, non-conforming" and "will not be substantially detrimental to the neighborhood;" the issue is the 75ft setback from the center line of Ayer Road.

Approach via a dual track – file for the variance, but also begin meeting with the Planning Board in an effort to begin the process of getting the bylaw changed to allow for exemptions.

Delays the project a minimum of two months – extend end date of DTI contract, allow for a monthly minimal time and materials charge while the variance is being pursued; will allow us to consult with DTI.

5. Agenda for Next Meeting

Next meeting time and place TBD.

A Cutler/Bragan motion to adjourn is unanimously approved.

8:15PM

Rachel Holcomb

Approved